

SOP'S of Internal Examination

Examination Advisory for Students

Do's

1. Occupy your respective seat 10 min prior to examination.
2. Ensure carrying necessary stationary items (pencil/pen/color/eraser etc) and calculators wherever required with you.
3. For any emergency/ urgent need of any discussion seek permission from competent authority of examination.
4. Follow instructions provided by exam coordinator and invigilator.
5. For any unfair means rules will comply as of GGSIP University.

DON'T

1. Late coming for exams not allowed.
2. Borrowing of stationary and other items not allowed during the exam.
3. Maintain silence during the exam.
4. Do not speak and look around for any unfair activity.
5. Do not argue unnecessary with invigilator and exam coordinator.
6. Do not get any items for the purpose of copying in the exam deliberately.